

Melanie D. Whitcomb

**Director, Legal Practice
Support**

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Overview

Melanie D. Whitcomb, Director of Paralegal Services, manages the paralegals and project assistants in all of the firm's offices.

Melanie brings 22 years of paralegal and management experience to Jenner & Block. Since joining the firm, she has instituted a tier structure for the paralegals, created a Paralegal Review Committee made up of partners to enhance the paralegal bonus and review process, and developed and implemented a new merit bonus system for paralegals. In addition, Melanie implemented a paralegal and project assistant training program, created the Paralegal and Project Assistant Training Coordinator position, and implemented team building opportunities for paralegals. She also created and implemented a Trial Support Group at the firm that assists out-of-town trial teams with all their logistical needs.

Melanie is a member and Chicago Chapter Chair of the International Paralegal Managers Association and a member of the Association of Legal Administrators.

Credentials

Education

- Keller Graduate School of Management of DeVry University, MBA, 2000
- National-Louis University, BA, 1993
- Roosevelt University, Paralegal Certificate, 1985